

Humboldt State University Advancement Foundation Raffle Approval Form

Raffles are considered gambling by the State of California and must be registered with the Department of Justice at least 90 days prior to the event. Registration is managed by the Philanthropy Office. Please plan ahead.

Program Name: _____ Organizer Name: _____

Advancement Foundation Fund ID: _____

Sale Starts: _____ Sale Ends: _____ Tickets Available _____ Ticket Price _____

Raffle Date: _____ Number of Items offered: _____ Expected Revenue: _____

I have read the Raffle Guidelines and the Event Cash Handling Policies _____ (Initial)

List of Items to be raffled:

- | | |
|-----------|--------------------------|
| 1.) _____ | Fair Market Value: _____ |
| 2.) _____ | Fair Market Value: _____ |
| 3.) _____ | Fair Market Value: _____ |
| 4.) _____ | Fair Market Value: _____ |
| 5.) _____ | Fair Market Value: _____ |
| 6.) _____ | Fair Market Value: _____ |
| 7.) _____ | Fair Market Value: _____ |
| 8.) _____ | Fair Market Value: _____ |

Attach a spreadsheet if more items are offered.

Gift in Kind Forms attached _____ (y/n) Location of Item storage prior to raffle: _____

To be completed after the Auction:

of tickets Sold: _____ Total Revenue: _____

Raffle Winners:

- | | | |
|-----------------|-------------|----------------|
| 1.) Name: _____ | Item: _____ | Ticket # _____ |
| 2.) Name: _____ | Item: _____ | Ticket # _____ |
| 3.) Name: _____ | Item: _____ | Ticket # _____ |
| 4.) Name: _____ | Item: _____ | Ticket # _____ |
| 5.) Name: _____ | Item: _____ | Ticket # _____ |
| 6.) Name: _____ | Item: _____ | Ticket # _____ |
| 7.) Name: _____ | Item: _____ | Ticket # _____ |
| 8.) Name: _____ | Item: _____ | Ticket # _____ |

Attach a Spreadsheet if necessary.

Approval

Raffle Coordinator: _____ Date _____

University Advancement _____ Date _____