

PETITION FOR GEAR COURSE SUBSTITUTION/EXCEPTION

General Education & All University Requirements (GEAR) cannot be waived, and substitutions of Cal Poly Humboldt courses that are not GE approved are not allowed. Petitions to substitute courses to satisfy GE require the signature of your major advisor, and review in the Office of the Registrar. Depending on the GE area and circumstances, additional approvals may be required.

Student Information

Name _____ Student ID: _____
Phone _____ Email _____@humboldt.edu
Major _____

I request that:

Course Subject/Number: _____ Units: _____ Semester _____ Quarter _____
Title: _____ Level: _____ Lower Division _____ Upper Division _____
taken at (transfer institution): _____

Required: You must attach a course description or syllabus.

substitute for the Cal Poly Humboldt course / requirement: _____

Is there a corresponding course at Cal Poly Humboldt ? If yes, enter the subject and number. _____

Read the learning outcomes for the area for substitution. Describe in detail how the course you took addressed the specific guidelines and learning outcomes for the pertinent GE area. Guidelines and learning outcomes are available on the Academic Programs website or in the Cal Poly Humboldt Catalog.

Reason for Request

Needed for graduation Extenuating documented circumstances beyond my control. Other, describe below.

Describe why your petition should be approved. (For example, how would graduation will be delayed if your is denied.)

By signing below, I certify that all information reported on this form is true, complete and accurate. I have attached the required course description or syllabus.

Student

Notes:

Advisor

Notes:

Office of the Registrar