** TWO-YEAR PROFESSIONAL**

 **DEVELOPMENT PLAN (PDP) [[1]](#footnote-1)**

|  |  |  |  |
| --- | --- | --- | --- |
| Academic Years: | **20--/--** | to | **20--/--** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name: |  | Department: |  | Date: |  |

*Maximum Length: 2 pages*

The Professional Development Plan (PDP) is a flexible document that reflects the strengths of the candidate and her/his professional development goals. It should align with the department, college, and university goals and serves as a guideline for professional growth and development. It is not a contract that obligates the candidate or university to specific actions or commitment of resources.

PROFESSIONAL GOALS/OBJECTIVES:

A. Teaching/Counseling/Librarianship comments:

B. Scholarly/Creative Activities comments:

C. Service comments:

D. Other (special projects, contributions):

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FACULTY/COUNSELOR/LIBRARIAN DATE

*The following have reviewed and had the opportunity to comment upon this PDP:*

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DEPARTMENT CHAIR (Academic Depts. Only) DATE

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DEPARTMENT/UNIT PERSONNEL CMTE. CHAIR DATE

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DEAN/DIRECTOR DATE

1. The PDP is developed every two years during the probationary period starting during the candidate’s first semester at HSU. The two-year PDP cycle may not always coincide with a candidates’ RTP cycle. The PDP inserted into the Working Personnel Action File (WPAF) may have been written and reviewed during the previous year. [↑](#footnote-ref-1)